

BPG Member Directory

Getting Started Guide

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INTRODUCTION

The BPG Member Directory has been created to help BPG members get to know their fellow members more easily. Members have an opportunity to have their profile information contained in the directory. This not only includes demographic information but also a profile picture, bio, interests, cameras and editing software.



Arnold Abelman

Home
3156 Hembree Trace Dr
Marietta GA 30062

Cell Phone: 678-525-8840

Email: arnold.abelman@gmail.com

Camera: Sony A7RIII
Camera: Sony RX10
Camera: Light L16

Website: <http://abelmanphotography.com>

Interests: Astrophotography, Black & White, Fine Art/Filters/Composite, Landscape/Travel, Nature/Wildlife, Post-processing of images

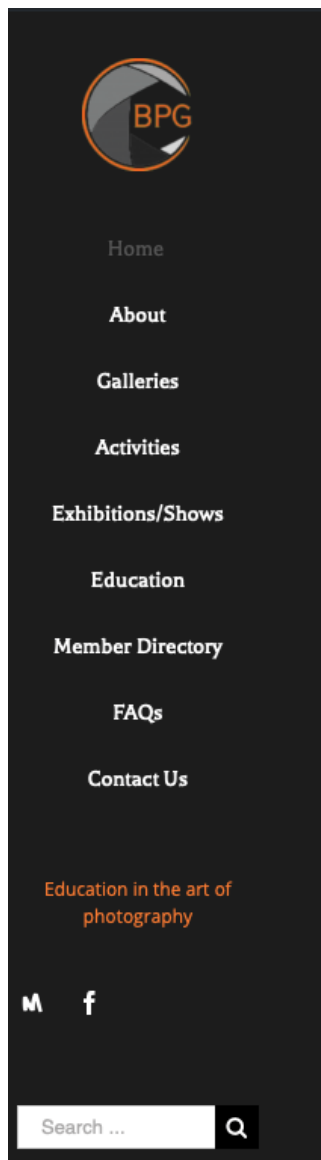
[Show Bio](#) | [Show Editing Software](#)

[Show Map](#) | 

The directory is accessible to BPG members only, utilizing a user ID and password. Each member maintains their own member profile and the amount of information a member wishes to provide, beyond name and email, is up to the member.

HOW TO ACCESS THE MEMBER DIRECTORY

The member directory is accessed through our website <https://boothphotographyguild.org>. You find the Member Directory link on the menu.



When you select Member Directory from the menu you will be taken to the Member Directory Page to login, view the directory, view your profile and make changes.

Member Directory

- Logout

Please login to view the directory.

Username or email address *

Password *

☐ Remember me

Login

[Lost your password?](#)

Calendar

SEE DETAILED CALENDAR HERE

< March 2019 >

S	M	T	W	T	F	S
					1	2
						••
3	4	5	6	7	8	9
						•
10	11	12	13	14	15	16
17	18	19	20	21	22	23
						•
24	25	26	27	28	29	30
31						

Upcoming Events

Coffee & Critique
March 23, 2019 @ 10:30 am - 12:30 pm
[See more details](#)

BPG Advisory Group Mtg
April 4, 2019 @ 1:30 pm - 4:30 pm
[See more details](#)

Coffee & Critique: Digital
April 6, 2019 @ 10:30 am - 12:30 pm
[See more details](#)

Photoshop SIG
April 6, 2019 @ 1:30 pm - 3:30 pm
[See more details](#)

BPG Monthly Meeting

LOGGING IN THE FIRST TIME

You must login with a user name and password in order to access the member directory. Your user name is the email address used when you receive email announcements, such a meeting announcement, from BPG. You have not been assigned a password so when logging in for the first time, or any time you wish to change your password, click the 'Lost your password?' link on the page shown above.

[Lost your password?](#)

The next screen will look like this. Fill in the appropriate user name (your BPG announcement email address) and click the 'Reset password' button.

Lost your password? Please enter your username or email address. You will receive a link to create a new password via email.

Username or email

Reset password

Calendar

SEE DETAILED CALENDAR HERE

< March 2019 >

S	M	T	W	T	F	S
					1	2
						••
3	4	5	6	7	8	9
						•
10	11	12	13	14	15	16
17	18	19	20	21	22	23
						•
24	25	26	27	28	29	30
31						

Upcoming Events

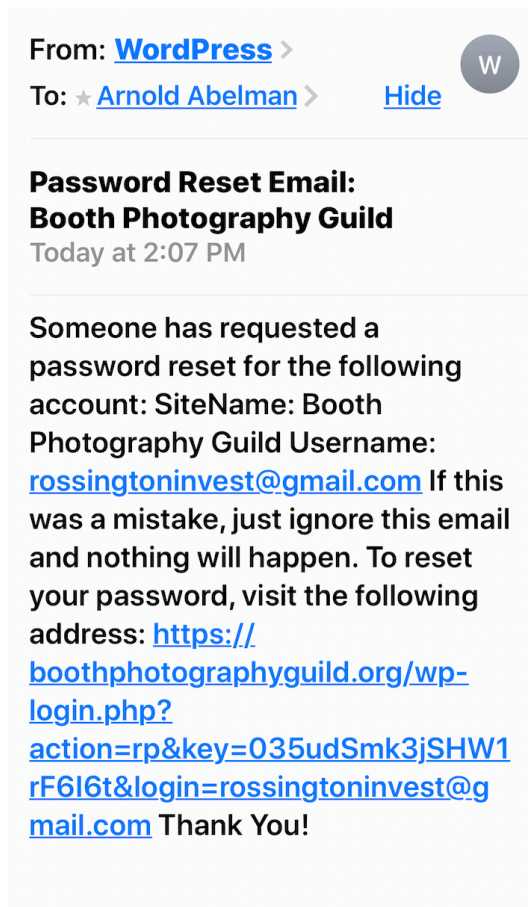
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[See more details](#)

This will generate an email that looks similar to this. The email is a way to validate that you are authorized to use the email account. Follow the directions and click on the provided link.




This will result in you being taken back to the website with the following entry form displayed. You don't need to use the password that is suggested but you must pick a strong password. Once you replace the suggested password with the one you chose DON'T FORGET TO REMEMBER IT! Then click on the 'Reset Password' button.



Enter your new password below.

New password



Strong

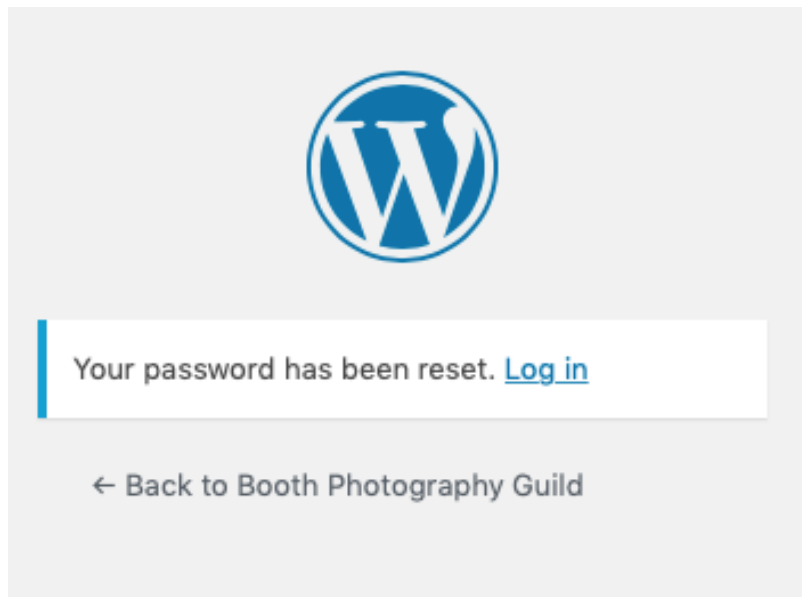
Hint: The password should be at least twelve characters long. To make it stronger, use upper and lower case letters, numbers, and symbols like ! " ? \$ % ^ &).

[Reset Password](#)

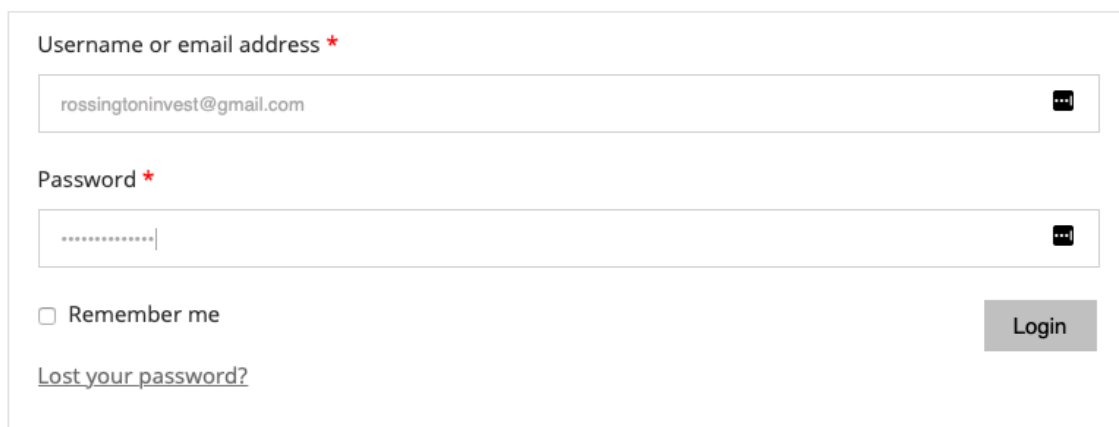
[Log in](#) | [Register](#)

[← Back to Booth Photography Guild](#)

After you click 'Reset Password' you will be presented with the following screen. Click the 'Back to Booth Photography Guild' link to take you back to the home page.



Here you can select Member Directory from the menu and proceed to login with the normal login process using your assigned user name (email address) and your chosen password.

A screenshot of the WordPress login form. It features two input fields: "Username or email address" with a red asterisk and a red error message, containing the email "rossingtoninvest@gmail.com"; and "Password" with a red asterisk, containing a masked password "*****". To the right of each field is a small icon with three dots. Below the password field is a checkbox labeled "Remember me". At the bottom left is a link "[Lost your password?](#)". At the bottom right is a grey "Login" button.

Once logged in the directory page will display the directory list.

Member Directory

- [Logout](#)
- [View All](#)
- [View My Directory Entry](#)

Select Interest

Search

ABCDHMPs



Arnold Abelman

Home
3156 Hembree Trace Dr
Marietta GA 30062

Cell Phone: 678-525-8840

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[Show Bio](#) | [Show Editing Software](#)

[Show Map](#) | 



Lawrence Baker

Home
2950 Mt. Wilkinson Pkwy
Unit 613
Atlanta GA 30339

Cell Phone: 404-610-7709

Email: baker.lawrence42@gmail.com

Camera: Olympus OMD EM1 Mark II

Interests: Black & White, Landscape/Travel, Nature/Wildlife, People/Portraiture/Models, Post-processing of images, Still life/Macro

[Show Editing Software](#)

[Show Map](#) | 



April Carlson

Email: aprilcarlson@gmail.com

Website: <http://aprilcarlsonphotography.com>

Interests: No Interests





Jim Carroll

Let's look at the very first profile. On the left hand side is a profile picture. Directly below the picture are the member's interests. Members are initially assigned an interest of 'No Interests' (see a sample of this on the third profile) so when picking your interests, as you will see later, you will want to delete the 'No Interests' interest. Yes, it's a little strange but just go with it.

For membership questions or changes email president@boothphotographyguild.org, For member directory or any website issues email webmaster@boothphotographyguild.org.

On the right side of the profile is the Name, Home address (you can leave off the street address if you are uncomfortable providing it), phone number, email address, cameras, and website links. At the bottom of the compressed profile are links to reveal bio, editing software and map. A fully expanded profile can look like this.


Member Directory

- [Logout](#)
- [View All](#)
- [View My Directory Entry](#)

Select Interest

Search

ABCDHMPs



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[Close Bio](#) | [Close Editing Software](#) [Close Map](#)

Biography


I grew up in the Washington D.C. area. I have had a technical bent since 10th grade when then I attended one of the first vocational high schools with a computer science curriculum. I my twenties I developed an interest, if not skill, in photography. Starting in my fifties I expanded my education in photography and have slowly improved my eye and skills generally. I enjoy being in the field and wood turning which also satisfies my creative/artistic side. I'm trying to find more joy in the digital. Mostly I'm trying to develop my artistic side.

Editing Software

Photoshop CC

Lightroom Classic CC

Topaz Studio



When any section is expanded the 'Show' link will become a 'Close' link.

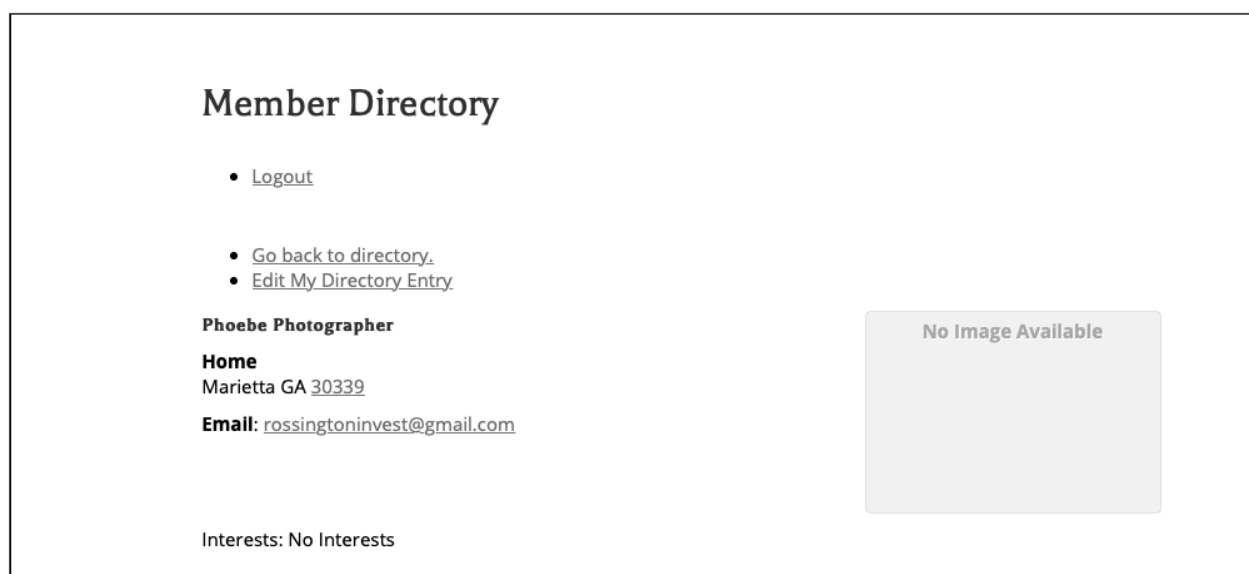
For membership questions or changes email president@boothphotographyguild.org, For member directory or any website issues email webmaster@boothphotographyguild.org . 10

LOGGING OUT

All directory screens have a Logout link at the top of the page. This is especially useful if you share your computer with a spouse/partner who is also a BPG member (so they can login) or if you are simply on a shared or public device. But what if you share the same email address with your spouse/partner? Well in that case you share the profile and you can get creative. Alternatively you can email president@boothphotographyguild.org and request that your currently shared identity be split up and provide an additional email address to use for the second person.

COMPLETING YOUR PROFILE

To complete your profile click on the 'View My Directory Entry' link toward the top of the page. You will then be presented with a page that looks like this.



This is Phoebe Photographer's skeleton profile so let's go fill in the details. Phoebe clicks the 'Edit My Directory Entry' and is then presented with the update form.

Before the actual update form Phoebe is presented with a series of recommendations on how to fill out the form so let's review them now.

Address – If you feel uncomfortable providing your complete street address then please provide just your City, State and Zip, as these are useful for searching. Longitude and Latitude are used for mapping and should be left blank. They will be calculated for you.

Interests – '*No Interests*' should be deleted as you add your top interests.

Links – Links can be websites or blogs. Avoid placing a title in your link definition. The title will then default to the link's address. Otherwise the title will obscure the actual address in case members want to use it later. Please leave off the http:/ prefix.

Biography – Short history of your life particularly as it relates to photography and other passions you may have.

Editing Software – The convention is to use place each entry on a separate line. For Adobe products leave off the word Adobe. For other editing software the brand alone will be sufficient. For example Topaz or Topaz Studio is preferred to entering each and every Topaz product you use.

Please note that you should avoid initials for editing software, again to make the searching function more useful.

Member Directory

- [Logout](#)

The following conventions are recommended for consistency:

Address – If you feel uncomfortable providing your complete street address then please provide just your City, State and Zip, as these are useful for searching. Longitude and Latitude are used for mapping and should be left blank. They will be calculated for you.

Interests – ‘No Interests’ should be deleted as you add your top interests..

Links – Avoid titling each link (can be websites or blogs). The title will then default to the link's address. Otherwise the title will obscure the actual address in case members want to use it later. Please leave off the http:/ prefix.

Biography – Short history of your life particularly as it relates to photography and other passions you may have.

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The screenshot shows a web form for editing a member's profile. It is divided into several sections:
1. **Name**: Contains four input fields for 'First Name' (with 'Phoebe' entered), 'Middle Name' (with an icon), 'Last Name' (with 'Photographer' entered), and 'Suffix'.
2. **Email Addresses**: Includes a dropdown for 'Email Type' (set to 'Personal Email'), a radio button for 'Preferred', and a 'Visibility' toggle (set to 'Public'). Below these is an 'Email Address' input field containing 'rossingtoninvest@gmail.com' and a red 'Remove' button. At the bottom of this section is a blue 'Add Email Address' button.
3. **Addresses**: A section with a blue 'Add Address' button.
4. **Phone Numbers**: A section with a blue 'Add Phone Number' button.

The use of the form is self-evident. Simply click on the ‘Submit’ button to accept your updates and be taken back to the directory list page. You can return to update your profile as many times as you like. This ends the Getting Started Guide. Please see the Using Member Directory document for more information on how to navigate and search the directory.